

Apple Driving School

7809 Belford Dr #104 Alexandria Virginia 22306

(703) 462 4080

ADMINISTRATIVE AGREEMENT

In-car Course Length: The Virginia State driver's education program consists of two phases. The in-car phase consists of a minimum of SEVEN periods of actual driving and SEVEN periods of observation. Normally two periods of instruction are given during each session.

Driver's Education Programs: Students 18 years of age and under are required to complete a state approved driver's education program prior to receiving a driver's license. Students 18 years of age and older may hold the learner's permit for 60 days in lieu of completing a driver's training course. Student must present proof of completion of 36 periods of classroom instructions prior to in-car instructions.

Attention: Attendance at D. T. S is not required by students over 18 years of age in order to secure a driver's license.

Scheduling: Each period of instruction is 50 minutes. In-car students are responsible for scheduling in-car instructions. We prefer you make appointments for the following sessions before you leave. Your starting date is _____.

Method of Payment: We accept checks or cash.

The fee for this course is: In-Car **\$250.00** (For students 18 & under)

The fee for this course is: In-Class **N/A** (For students 18 and under)

The fee for adults (per hour): In-Car **\$40.00** DMV Services **\$100.00** (For Adults) In-Car tuition is due prior to instruction. There will be a **\$35** fee for any returned checks. The return check fee doubles if payment arrangements are not made within a week of notification.

Refunds: A statement that is a refund of any fees or tuition or any part of fees or tuition must be provided upon request unless the school is capable or willing to perform its part of the contract within a reasonable time period.

Lesson Cancellations: Student must cancel/reschedule in-car lessons at least 24 hours in advance or be subjected to a **\$25** fee. If for any reason the school decides to cancel a lesson, the student will be notified at the phone number listed below and the lesson **will** be rescheduled at a convenient time for both parties.

Disclaimer: Be it known that there is NO guarantee that any student will pass the state license examination or that the student can secure license, or that the student will be guaranteed employment upon completion of this course.

Replacement of Completion Papers: There will be a **\$35** fee for our time to replace any completion document. DMV is committed to promoting transportation safety through the certification of quality driver training programs. If you have any comments or concerns about this course, call the Department of Motor Vehicles, toll free at **1-877-885-5790**

Student Name: _____ Student Phone#: _____

Student Address: _____

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Instructor's Signature: _____ Date: _____